

The following rules and conditions have been set out for the safety and security of yourself and others operating Airside. These rules and conditions will be the basis on which the privilege to use vehicle gates is extended.

Vehicle gate access cards will only be issued to those in possession of current Archerfield Airport Authority to Drive Airside (ADA) and Authority to Use Airside (AUA) licences.

Access cards will remain the property and responsibility of the authorised person. An initial, **non-refundable** fee of \$55* will apply for each card. Cards will expire and be renewed in conjunction with a holder's ADA. Reactivation will be free of charge unless the card has been cancelled, suspended or requires a change of gate/identity details. A programming fee of \$33* will apply in this instance. Where required, cards can be programmed to open more than one vehicle gate.

Card holders are not permitted to lend their access card to any person at any time whatsoever, unless that person:

- is their paid employee, and
- is conducting legitimate, authorised business-related activities at the time, and
- is in possession of a current ADA and AUA that has been issued by AAC.

Card holders are responsible for the actions of all employees upon entering Airside.

Escorting is prohibited, except where the person:

- has written permission from AAC to conduct such activities, or
- has the words 'Authority to provide escorts' printed on their ADA

In the case where permission has been granted, the person providing the escort assumes responsibility for the other's actions and must remain within 30M of the escorted vehicle at all times.

Upon entering/exiting through vehicle gates, users must ensure the gate closes behind them and that no unauthorised entry by other vehicles or pedestrians occurs. Unauthorised entry and faulty gates must be reported to AAC immediately.

All codes and intellectual property associated with the card remain the property of AAC. The card holder does not have a right for compensation or damages because of a malfunction, interruption or termination of services associated with the vehicle gates, cards or intellectual property. Lost/stolen cards must be reported to AAC immediately.

AAC reserves the right to restrict access to certain gates and/or cancel/suspend cards for any reason it sees fit and at any time. Reasons for suspension/cancellation will be given in writing as soon as practicable. Appeals may be made to the Operations Committee in writing.

Transgressions from the rules or conditions of use within this document, the rules within the Airside Vehicle Control Handbook, the *Airports (Control of On-Airport Activities) Regulations 1997* or other rules or laws associated with safety and security at Archerfield Airport will result in the cancellation of access privileges.

I acknowledge that in making this application, I have read and understood the above information and I will undertake to abide by all rules and regulations associated with Airside driving at Archerfield Airport. I acknowledge also that I am responsible for costs incurred for damages caused by me, or by persons gaining access through the use of my card.

You may purchase a maximum ofcard/s, **I would like to purchase card/s.**
(Enter amount)

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(Print full name)

ADA #

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(Enter details)

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(Sign here)